

Best Delegate English Exchange Fellowship

Model United Nations Institute 2018



Thank you for your interest in applying to staff the Model United Nations Institute 2018.
Please read this packet in its entirety before filling out the application for the English
Exchange Fellowship!

About Best Delegate

Best Delegate is a global education company with a mission of empowering future leaders through Model United Nations. Our vision is to make Model UN available and accessible in every country, at every school, for every student in the world.

Best Delegate hosts the Model United Nations Institute every summer across the US for high school, middle school, and advisors. Each year, Best Delegate Training impacts thousands of students and teachers in over 25 countries throughout North America, Latin America, Europe, the Middle East, and Asia. Bestdelegate.com is the world's leading online resource for Model United Nations, with 750,000+ users from 190+ countries annually. Best Delegate also helps non-profits such as WFUNA and UNA-USA organize conferences at the UN Headquarters.

About the Model United Nations Institute

The [Model United Nations Institute](#) (MUNI) is Best Delegate's premier training program and is the largest Model UN summer program in the world. Over 2,000 students from over 60 countries have attended MUNI programs over the past decade.

The goal of MUNI is to teach students how to succeed in Model United Nations, and show them that MUN is both enjoyable and rewarding. Students should walk away feeling more confident to be and become leaders, more connected to a global community of passionate Model UN participants, and more empowered to create change at their schools and in the world.

MUNI consists of a series of one-week experiential summer programs for different skill levels and age groups. MUNI runs programs for students from middle school to high school, and a program for teachers. This summer's student programs include our Diplomat, Junior Diplomat, and English Exchange programs for novice delegates, our Ambassador program for advanced delegates, our Secretary-General program for student leaders, and our Crisis program.



Mission for English Exchange Model UN Mentors

To teach students from China how to participate in Model UN while working to improve their English reading, writing, speaking, and listening skills during the Model United Nations Institute.

The English Exchange Fellowship is for top university students or graduates with significant Model UN achievements, leadership experience, and interest in educating the next generation of student leaders that speak Mandarin Chinese and are learning English. Staff will serve as “Model UN Mentors” for the Model United Nations Institute.

Model UN Mentors will be the staff responsible for classroom instruction and mentoring students who attend MUNI’s English Exchange programs. Mentors will be trained on site in teaching techniques for high school and middle school students.

Mentors must be available during the entire week or weeks for which they are hired. Teaching will take place every weekday during the program, and typical working hours will be from 8am-6pm with an evening debrief each teaching day. English Exchange Model UN Mentors will occasionally be assigned to help assist Residential Counselors with residential supervision, weekend trips, or weekend check-in/check-out processes. An example itinerary is below:

Week	Dates	Location
Week 7	July 21-28, 2018	Harvard University
Week 8	July 28-August 4, 2018	Harvard University or University of California, Los Angeles

Outcomes

Model UN Mentors will be responsible for teaching lessons to 30-60 students, leading breakout groups of 8-12 students, and giving students individual feedback. The vast majority of the programs that English Exchange Mentors will teach will be beginner or English Exchange. At the end of the day, English Exchange Model UN Mentors will review what was taught throughout the day in Chinese, and answer any questions in order to help students bridge the gap between what they did and did not understand in English.

Expected Outcomes

- Planning, preparing for and professionally teaching lessons each day to students.
- Preparing supporting materials for students to better understand the content of your lessons.

- Providing daily individualized feedback during breakout sessions for public speaking, research, and negotiation to generate significant student improvement.
- Facilitating a fun and educational environment through mentoring and ice-breakers, particularly during meal times, breaks, and evenings in the residence hall.
- Ensuring a safe week for all students at the program at all times.
- Securing high student feedback scores from the students in your delegations.

Mentors will be required to pass a background check and to study some preparatory reading materials before arrival at the program, including curriculum, health and safety regulations, and other general informational items. The goal is for all Mentors to deliver the highest quality educational experience at the Best Delegate standard.

Qualifications

Background

- Currently attending or graduated from a university with a strong Model UN program.
- Minimum age of applicants is 18 years old. Applicants who are 21+ are preferred.
- Citizens or residents who are legally allowed to work in the United States. If not, applicants must not require sponsorship for a visa to enter the United States during the fellowship term and will be responsible for all visa applications and fees.

Model UN Experience

- Demonstrated track record of winning awards as a delegate with preference given to those who are part of a top-ranked university Model UN travel team.
- Experience with classroom teaching or lesson planning is highly preferred.
- Experience training a travel team is also preferred.
- Experience chairing committees as a university student and expertise in standard North American procedure is required.
- Past experience as a participant in the Model United Nations Institute or in the North American or Chinese high school circuit is a plus.

Competencies

- Fluency or proficiency in speaking, listening, reading, and writing Mandarin Chinese. Must be able to assist students in Mandarin who may have trouble understanding a Model UN skill or concept being taught in English.
- Understands how to deliver a high quality educational experience to students.
- Ability to explain complex concepts in simple, organized frameworks and formulas.
- Research, writing, and editing skills must be at an advanced university level.
- Enjoys working with students of all ages and possesses a fun and engaging personality.
- Comfortable in providing honest feedback and mentoring to students.
- Willingness to put in the extra effort to ensure the program is as successful as possible.

Cultural Values

- Always striving to bring out the best in others -- in their students, teammates, and themselves -- in order to prepare today's students to be tomorrow's leaders
- Passion for the global Model UN community
- Open to constructive and honest feedback
- Willing to keep their word and be professional in communication and work ethic.

Benefits

The total compensation for the English Exchange MUN Mentor is valued at around \$1,200 per week when taking into account a stipend, housing, meals, and transportation.

Benefits include:

- \$500 stipend per week (up to two weeks)
- Housing will be provided for every week worked, with arrival on Sunday and departure on Saturday of each week.
- Breakfast, lunch, and dinner will be provided during all weekday program dates. Saturday breakfast and Sunday dinner will also be provided.
- Flights, trains, or local transportation between program locations, if required, is covered.
- Best Delegate lapel pin and Best Delegate T-shirt.

Application

Highly qualified candidates interested in this position can access the application form through this [link](#). The application deadline is **January 22, 2018**. High potential candidates will be selected for a phone or Skype interview. Any questions regarding the application can be sent to katrina@bestdelegate.com.