

Model United Nations Institute 2016 | Residential Counselor



About Best Delegate

Best Delegate is the world's leading expert on Model United Nations. Best Delegate organizes Model UN training programs at university campuses and schools in twenty countries throughout North America, Latin America, Europe, the Middle East, and Asia. We work with major non-profit organizations to develop Model UN programs. Our partners include the World Federation of United Nations Associations (WFUNA), UNA-USA Global Classrooms, THIMUN Qatar, Montessori Model United Nations, and many others. Our work has been observed by the United Nations Department of Public Information.

We run the world's most popular website on Model UN, BestDelegate.com, which is read by over 600,000 readers from 190+ countries and territories annually. The website has been featured and cited in [The New York Times](#) and the [Huffington Post](#).

Best Delegate was co-founded in 2010 by Ryan Villanueva and Kevin Felix Chan, who met at a high school Model UN conference in Southern California. The two kept in touch on the college circuit and by volunteering for UNA-USA's Global Classrooms conferences, and eventually decided to leave their corporate jobs to turn a blog that Ryan had started from his dorm room at Yale into a global education organization dedicated to helping others succeed in Model United Nations.



About the Model United Nations Institute

Best Delegate's flagship training program is the [Model United Nations Institute](#) (MUNI), held at multiple universities across the United States. MUNI consists of a series of one-week academic summer programs, designed for multiple skill levels and age groups. MUNI runs programs for students from elementary school through high school, and even runs programs for teachers.

MUNI operates at six main campuses, including Georgetown University, Harvard University, Columbia University, University of California, Berkeley, University of California, Los Angeles, and University of California, Irvine. MUNI can get as large as several hundred students in a single week, spread across several programs.

The goal of MUNI is to teach students about Model United Nations, and show them that it is both enjoyable and rewarding. There are MUNI programs designed for any type of student. We run both beginner and advanced programs, as well as specialized programs in Crisis, Security Council, and MUN conference management and leadership. Along the way, MUNI focuses on helping students build important twenty-first century skills, including Public Speaking, Research, and Negotiation.

About the Residential Counselor Position

The Residential Counselor is a paid seven-week summer fellowship for top university students or students with significant experience in safety, management, and counseling. Residential Counselors will be the staff responsible for managing residential students during each evening of a program week, acting as safety and emergency staff when necessary, and managing non-academic evening and weekend programming for the students. The fellowship term will run roughly from June 12, 2016 - August 6, 2016. Residential Counselors must be available during the entire fellowship term. Additionally, Residential Counselors will be expected to study some preparatory reading materials and complete a health and safety training before arrival at the program.

Residential Counselors will receive important safety training, as well as instruction on how to manage high school students, middle school students, and elementary school students. Residential Counselors will travel with other staff in small teams to run programs held at our six university locations. Best Delegate cover travel costs, accommodations, and some meals throughout the fellowship period.

The primary responsibilities of a Residential Counselor are to serve in safety roles, and to run evening and weekend programming. Please see the responsibilities section of this document for a full listing of duties. The typical working hours for a residential counselor will be from 3pm - 1am, and weekends. A possible schedule could look like the itinerary below, but assignments to specific programs and locations will be provided after acceptance into the Fellowship. While the assigned locations may change, the schedule will be as follows.

Session	Start Date	Location
Training	June 12, 2016	Georgetown University
Session 1	June 19, 2016	Georgetown University
Session 2	June 26, 2016	Georgetown University
Session 3	July 3, 2016	Columbia University
Session 4	July 10, 2016	Columbia University
Session 5	July 17, 2016	Harvard University
Session 6	July 24, 2016	Harvard University
Session 7	July 31, 2016	Harvard University

Responsibilities

Residential Counselors will be responsible for managing evening and weekend activities for students, as well as addressing safety and health concerns if necessary. Residential Counselors will be expected to enforce curfew for students, create and execute fun activities for students in the evenings, and chaperone students attending our weekend programming.

Specifically, the responsibilities include:

- Serving as evening staff for students, which involves the following:
 - Chaperoning students to dinner for the first few days of each program.
 - Planning and running fun activities for students in the evenings, which includes indoor and outdoor events.
- Chaperoning students during Weekend Trips, which will have predetermined itineraries.
- Enforcing curfew for students by 10pm or 11pm every night.
- Accounting for missing students and escalating any behavioral issues to program directors.
- Serving as a visible and available staff member in the evenings for students to utilize if there is are safety, social, or any other issues.
- Serving as as safety and health staff member if students become sick, or need supervision for health reasons.

Residential Counselors will be working students from multiple age groups throughout the summer. Students may be from elementary school through high school level, often within a single week. Thus, Residential Counselors will need to be able to gage their interaction with students quickly and effectively, accounting for age, skill level, and background. Please see below for the complete list of programs offered at the Model United Nations Institute.



Program Name	Age Group	Program Focus
Diplomat	High School	MUN Fundamentals for Beginner Students
Ambassador	High School	MUN Strategy for Advanced Students
Crisis	High School	Crisis Committees
Security Council	High School	Security Council Committees
Secretary-General	High School	Club Leadership and Conference Management
Junior Diplomat	Middle School	MUN for Beginner Students
Junior Ambassador	Middle School	MUN for Advanced Students
Junior Crisis	Middle School	Crisis Committees
Mini Diplomat	Elementary School	MUN for Beginner Students
MUN Advisor Institute	Adults (Teachers/Advisors)	MUN for Educators

Residential Counselors will all have to pass a background check. Residential Counselors will receive training on professional techniques in mentoring, safety and emergency response, and activity creation. The goal is for all Residential Counselors to create a safe, fun, and open space for residential students who attend MUNI.

Qualifications

The Residential Counselor position is one that seeks to recruit Best Delegates who are capable of bringing out the best in other highly talented and passionate delegates. Applicants should demonstrate the following criteria:

Minimum Background

- Currently attending or graduated from a top university.
- Minimum age of applicants is 18 years old.
- Citizens or residents of the United States or Canada are preferred; applicants must not require sponsorship for a visa to visit the United States during the fellowship term.

Recommended Management and Safety Experience

- Previous experience working with students in a summer camp or residential setting is a plus.
- Experience with activity planning, and experience working with students as multiple age levels is a plus.
- Experience or certification in reputable safety certification programs (e.g. CPR, First Aid, etc) is a plus.
- Experience in Model United Nations at the university level is a plus.
- Experience working or attending the Model United Nations Institute in the past is a plus.



Skills and Style

- Understand how to accurately and appropriately interact with students, identify and respond to issues, and establish safe conditions for students to have fun and socialize.
- Ability to be approachable and available so that students feel comfortable to raise any issues they may encounter.
- Confidently and effectively responding to safety issues, escalating to management staff if necessary.
- Familiarity with working with students of all age groups, especially younger students.
- Can share experiences in college admissions, college life, and beyond.
- Enjoy working with students and possesses a fun and engaging personality.

Benefits

Benefits for the Residential Counselor position include:

- Residential Counselors will receive a \$3,700 stipend. Including housing, meals, and other activities, the total value of the Residential Counselor position is approximately \$10,000.
- Travel costs will be covered if originating from a major city in the USA or Canada to the beginning of the fellowship in Washington DC. Travel costs between program cities during the Fellowship term will be covered. Travel costs will be covered if departing from the end of the program to a major city in the USA or Canada.
- Accommodations will be provided throughout the fellowship term from June through August.
- Meals: During weekdays, all meals will be provided for staff. On most weekends, meals will not be provided.
- Swag: Best Delegate lapel pin, and Best Delegate T-shirt.

Application

Highly qualified candidates interested in the **Residential Counselor** position can access the application site through this [link](#). The application deadline is January 18, 2016. High potential candidates will be selected for a phone or Skype interview. Any questions regarding the application can be sent to avik@bestdelegate.com.

