

Residential Counselor | Model United Nations Institute 2017



About Best Delegate

Best Delegate is a global education company based in New York City with a mission of empowering future global leaders through Model United Nations. Our long-term goal is to teach Model UN to 1 million students and teachers worldwide. And our vision is make Model UN available and accessible in every country, at every school, for every student in the world.

Best Delegate hosts the Model United Nations Institute every summer at several of the world's top universities. Best Delegate Training has impacted thousands students and teachers in over 20 countries across the United States, Canada, Latin America, Europe, the Middle East, and Asia. Best Delegate Media, including bestdelegate.com and social media, is the world's leading online resource for Model United Nations, with 700,000+ users from 190+ countries. And Best Delegate Consulting has helped non-profits such as WFUNA and UNA-USA organize Model UN conferences at the United Nations Headquarters.

The Best Delegate team is made up of individuals who share a core value of bringing out the best in other students and teachers. We do this by striving to be the world's leading experts in Model UN, being passionate about the global Model UN community, and creating and delivering professional and high-quality Model UN training.



About the Model United Nations Institute

The [Model United Nations Institute](#) (MUNI) is Best Delegate's premier training program and is the largest Model UN summer program in the world. Over a thousand students from 40+ countries have attended MUNI programs held at multiple universities across the United States in the past few years.

The goal of MUNI is to teach students how to succeed in Model United Nations, and show them that it is both enjoyable and rewarding. Students should walk away feeling more confident about themselves as leaders, feeling more connected to a global community of passionate Model UN participants, and feeling more empowered to create change at their schools and in the world.

MUNI consists of a series of one-week experiential summer programs with different curricula for different skill levels and age groups. MUNI runs programs for students from middle school through high school, and even runs programs for teachers. Each program has a specific focus and teaches key skills needed to succeed at that level. This summer's programs include:

Program Name	Age Group	Program Focus
Diplomat	High School	MUN Fundamentals for Beginner Students
Ambassador	High School	MUN Strategy for Advanced Students
Crisis	High School	MUN Crisis Committees
Secretary-General	High School	MUN Club and Conference Leadership
English Exchange	High School	MUN Fundamentals for English Learners
Junior Diplomat	Middle School	MUN Fundamentals for Beginner Students
MUN Advisor Institute	Adults (Teachers/Advisors)	MUN Program Leadership for Educators

MUNI is staffed by a team of full-time Best Delegate professionals, Program Managers, MUN Mentors, and Residential Counselors. Together, their goal is to deliver the highest quality Model UN training program possible in order to bring the best out of their students.

Mission for the Residential Counselor

To bring out the best in Model United Nations Institute students by providing supervision, safety, and fun evening and weekend programming.

The Residential Counselor fellowship is a paid eight week summer fellowship for top university students or graduates or current teachers with significant experience in safety, residential supervision, and summer camp programming. The majority of past Residential Counselors have been young professionals who work in the education field or current upperclassmen with experience working at summer camps or supervising university residence halls.

Residential Counselors will be the staff responsible for managing high school and middle school students staying in the university residence halls during each evening of a program week, acting as safety and emergency staff when necessary, and managing non-academic evening programming and weekend city trips for the students. Residential Counselors will receive training during the first weeks of the summer, either at Austin College or Southwestern University. Afterward, Residential Counselors will travel with the rest of the team to supervise residential and weekend programming at the other programs.

The fellowship term will run roughly from **June 10, 2017 - August 5, 2017**. Residential Counselors must be available during the entire fellowship term. The typical working hours for a residential counselor will be from 3pm - 1am, and weekends. Assignments to specific programs and locations will be provided after acceptance to the Residential Counselor position, but a possible itinerary could look like the one below:

Week	Dates	Location
Week 1	June 10-17, 2017	Southwestern University
Week 2	June 18-24, 2017	Austin College
Week 3	June 25-July 1, 2017	Georgetown University
Week 4	July 2-8, 2017	Georgetown University
Week 5	July 9-15, 2017	Georgetown University
Week 6	July 16-22, 2017	Harvard University
Week 7	July 23-29, 2017	Harvard University
Week 8	July 30-August 5, 2017	Harvard University or UCLA

Responsibilities

Residential Counselors will be responsible for managing evening and weekend activities for students, as well as addressing safety and health concerns if necessary. Residential Counselors will be expected to enforce curfew for students, create and execute fun activities for students in the evenings, and chaperone students attending our weekend programming.

Expected outcomes from your work include:

- Creating a fun and safe environment, where all students report feeling safe and comfortable at the program in their end-of-week feedback
- Enforcing curfew for students by 10pm or 11pm every night, and supervising that curfew until 12:30 AM on some nights.
- Ensuring that all students are accounted for and follow behavioral guidelines, and resolving any issues related to behavior or safety.
- Smooth check-in and check-out processes at the residence hall, as well as coordinated pick-ups and drop-offs of students from their airports on the weekend.
- Planning, organizing, and supervising students on Weekend Trips during selected weekends of the summer.
- Creating a fun and welcoming environment, contributing to high student feedback scores at the end of their week at MUNI.

Residential Counselors will be working with students from multiple age groups throughout the summer. Residential students and Weekend Trip students will be at the high school and middle school levels, sometimes during the same week.

Residential Counselors will receive training on professional techniques in residential supervision and logistics, safety and emergency response, and activity creation. Additionally, Residential Counselors will be expected to study some preparatory reading materials and complete a health and safety training before arrival at the program. The goal is for all Residential Counselors to create a safe, fun, and educational space for residential students who attend MUNI.

Qualifications

The Residential Counselor is meant for someone who can bring a sense of professionalism, maturity, and safety to a program that is mostly staffed by university students. Applicants should demonstrate the following criteria:

Background

- Graduated from or currently attending university.
- Minimum age of applicants is 18 years old. Applicants who are 21+ are highly preferred.
- Citizens or residents who are legally allowed to work in the United States. If not, applicants must not require sponsorship for a visa to enter the United States during the fellowship term and will be responsible for all visa applications and fees.
- Must pass a background check upon conditional acceptance into the program.

Desired Experience

- Experience supervising or working with high school and middle school students as their Model UN faculty advisor, particularly with overnight travel conferences.
- Experience as a summer camp counselor or in a role that was responsible for safety and supervision of students in an educational setting.
- Experience as a Residential Advisor in a university residence hall.
- Experience with planning fun indoor and outdoor activities for high school and middle school students (past examples: movie night, ultimate frisbee, board games, etc.)
- Familiarity with tourist sites in Boston and Washington DC is a plus.
- Past Model UN experience is preferred.

Competencies

- Understands how to appropriately interact with students, identify and respond to issues, and establish safe environments for students to have fun and socialize.
- Ability to be approachable and available so that students feel comfortable to raise any issues they may encounter.
- Maturity to confidently enforce behavioral and safety rules and to effectively respond to any related issues or escalate to management staff if necessary.
- Enjoys working with students of all age groups, especially younger students, and has a fun and engaging personality.
- Certification in CPR, First Aid, and other emergency safety programs.

Cultural Values

- Always striving to bring out the best in others -- in their students, teammates, and themselves -- in order to prepare today's students to be tomorrow's leaders
- Passion for learning about the global Model UN community
- Open to constructive and honest feedback
- Professionalism in communication, teamwork, and work ethic

Benefits

The total compensation for the Residential Counselor fellowship is valued at around \$10,000 as it includes several stipends, housing, meals, and transportation. Benefits for the Residential Counselor fellowship include:

- \$3,150 stipend for the eight-week Fellowship.
- \$350 travel stipend to arrive in Austin, Texas on June 10, 2017 and depart from either Boston or Los Angeles on August 5, 2017. The travel stipend is location neutral and not subject to adjustment.
- \$50 technology stipend for phone and data usage.
- Housing will be provided throughout the Fellowship term arriving on June 10, 2017 and departing on August 5, 2017.
- 17 meals will be provided each week. Breakfast, lunch, and dinner will be provided during all weekday program dates. Saturday breakfast and Sunday dinner will be provided. Meals for the day will be provided if staff are working either Saturday or Sunday for residential check-in/check-out or weekend trips.
- Flights, trains, or local transportation between program locations is covered.
- Certificate of Completion upon passing Staff Training during the first week.
- Best Delegate lapel pin and Best Delegate T-shirt.

Application

Highly qualified candidates interested in this position can access the application form through this [link](#). The application deadline is **January 31, 2017**. High potential candidates will be selected for a phone or Skype interview. Any questions regarding the application can be sent to erik@bestdelegate.com.

